



JSPM UNIVERSITY PUNE

(Enacted by State Govt. of Maharashtra- JSPM University Pune, Act 2022 [Mah. Act No. IV of 2023])

Ref: JSPMUni/RO/GRC (Staff) /2023-24/ 615

Date: 1st December 2023

OFFICE ORDER

Sub: Appointment of Grievance Redressal Committee (GRC) for Teaching & Non-Teaching Staff of the JSPM University Pune.

The Grievance Redressal Committee has been formed to provide a secure and contented environment to all its Teaching and Non-Teaching Staff in the JSPM University Pune as per the UGC guidelines to redress the grievances of both Teaching and Non-Teaching staff.

Functions of the Grievance Redressal Committee

- To accept written grievances from Teaching and Non-Teaching staff related to the system.
- To create and implement a mechanism to handle the reported grievances.
- To forward the findings to the Dean of the concerned school of JSPM University Pune if necessary for further action.
- To listen, record and scrutinize the grievances submitted to them by the Staff and take necessary steps immediately.
- To attend to the grievances based on the authenticity and gravity of the criticisms made.
- To represent the grievances to the concerned section which may include maintenance, transport, academic, amenities etc.
- To convene periodical meetings to discuss whether the grievances have been settled.
- To make a follow-up of these matters at regular intervals till their final disposal.
- To maintain strict confidentiality, if necessary.



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The composition of Grievance Redressal Committee (GRC) for Teaching & Non-Teaching Staff for AY 2023-24 & 2024-25 is as under

Sr. No	Name	Designation	E-Mail id	Mobile
01	Dr. Santoshkumar Hampannavar Director, School of Electrical & Communication Sciences	Chairperson	skh.secs@jspmuni.ac.in	8217201955
02	Mr. Vishal Choudhary Registrar	Member	registrar@jspmuni.ac.in	97665279898
03	Prof. R. S. Deshpande I/c Dean Faculty of Science & Technology	Member	dean-fst@jspmuni.ac.in	8308818790
04	Prof. (Mrs.) Prabha Singh Professor of Management and I/c Dean Faculty of Business Management & Commerce	Member	prs.sbmc@jspmuni.ac.in	9689943672
05	Dr. Sunil S. Waddar Associate Professor in Mechanical Engineering School of Mechanical & Manufacturing Sciences	Member-	ssw.smss@jspmuni.ac.in	8123376890
06	Dr. Rahul Chakre Senior Assistant Professor in Computer Science School of Computational	Member	rrc.scos@jspmuni.ac.in	9767899501/ 8626094505



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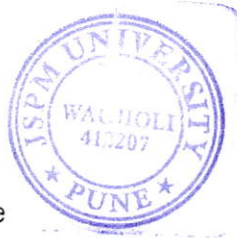
	Sciences			
07	Mr. Navnath Jadhav Assistant Registrar Administration	Member	asst- registrar@jspmuni.edu.in	9970239924

The Grievance Redressal Committee will be responsible for addressing all the grievances submitted to the Committee. The committee will meet as often as required and the quorum for the committee is three members including the Chairperson.

If the concerned employee is not satisfied by the decision, he/she may prefer an appeal to Dr. Shivaji Sangle, who is appointed as the OMBUDSMAN of the University , within a period of fifteen days from the date of receipt of such decisions.



Vishal Choudhary
Registrar
JSPM University Pune



Registrar
JSPM University
Pune

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